



## **Volunteer Role Events – Front of house and bar**

Our volunteers play a huge part in making our events programme a success. There is a lot to gain from the experience:

- A chance to meet and interact with different people
- An opportunity to learn, for example, bar skills, barista skills, team working, improving language skills, customer service, increasing confidence, basic tech skills.
- A sense of community and belonging
- Feeling valued and supported as you make a difference to the local community
- A chance to see the events you are supporting

### **What we can offer:**

- Travel expenses (need to be agreed in advance)
- 25% Discount on events and café food and drink when not working
- Training including – for example Barista (coffee machine and making) running a small bar, using ticketing programmes to check people in, first aid where appropriate,
- Experience in running/supporting both small and larger events.

### **What you can offer:**

- An interest in event running, bar work and/or front of house experiences.
- To be friendly and confident at interacting with people if interested in front of house
- Good time keeping and attendance
- A passion for the arts and working within a team and with audiences
- A desire to be part of a friendly and positive team

## **The details:**

### **Time commitment:**

We would ask that when you volunteer for an event you are able to complete the times, as per sign-up sheet, (to include set up and packing down) please feel free to discuss with us if a whole session is not possible for you, we are open to discussing your needs and availability but would like to do this in advance.

A volunteer sign-up sheet will be shared and you can choose which events you would like to support you can do as many or as few as you would like.

### **Front of House:**

To support setting up the area for the event, greeting audience members on arrival, helping audience members with any questions or additional needs where you can, checking audience members in using the electronic system (all training for this will be provided in advance) selling tickets to audience members who haven't booked in advance using the same electronic system. To support packing up and leaving the area clean for the next session.

**Bar volunteer:**

To ensure bar is stocked and ready for the event. Serving audience members, using electronic till system (all training will be given) Handling cash, coffee making (barista training will be provided) washing up, restocking bar at the end of the event, cleaning bar area.

If you're unable to volunteer regularly there are adhoc tasks that could be supportive.

**Please complete the form below if you are interested in joining our team or contact our Sara at [sara@intobodmin.co.uk](mailto:sara@intobodmin.co.uk)**